

Variance: ADMINISTRATIVE

		FEES	DEPOSIT/FEE	FEE CODE
DPLU PLANNING		\$1,170	F	2654
DPLU ENVIRONMENTAL		\$530*	F	2600
DPW ENGINEERING		\$620**	D	
DPW INTIAL STUDY REVIEW		\$200**	D	
STORMWATER		--		
DEH	SEPTIC/WELL	\$90	F	
	SEWER	--		
PARKS		--		
*** TOTAL		\$1,880 (no CEQA/on septic/well)		
		\$1,790 (no CEQA/on sewer)		
		\$2,610 (CEQA/on septic/well)		
		\$2,520 (CEQA/on sewer)		

VIOLATION FEE \$1,000

- * If for setback reduction do not collect environmental review fee. Otherwise, collect CEQA Exemption fee of \$530.
- ** Only collect DPW review fee if parcel abuts a public road. The majority of projects submitted will not require such fees. DPW Project Manager may determine after intake that DPW review and deposit are required.
- *** Deduct DPW fees (\$620 for setback reduction and \$820 for other purposes) from total if parcel abuts a private road.

FORMS/REQUIREMENTS

- 90A Typical Plot Plan
- 222 Variance Advisory Form
- 260 Variance Applicant's Guide
- 267 Appointment Letter
- 303 Variance Staff Checklist
- 305 Ownership Disclosure Form
- 320 Evidence of Legal Parcel

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346	Discretionary Permit Application Form
346V	Supplemental Application Form
367	AEIS (Area reduction on New TM/TPM Lots only – collect \$480)
384	Consent to Granting of Administrative Variance
581	Plan Check Pre-Application Notice
G-3	Determination of Legal Parcel

NOTES

- ___ 1. Ten (10) copies of the plot plan. (8½" X 11" sheet of paper).
- ___ 2. Administrative Variance covers:
 - a. Setback encroachment up to 50% of that required to the property line.
 - b. Lot Area reduction on new lots up to 25%.
 - c. 75% increase in maximum fence requirements.
- ___ 3. **If for setback, Exempt CEQA Guidelines Section 15305. NO FEES REQUIRED. Otherwise, Exempt CEQA Guidelines Section 15305. Collect CEQA Exemption Review Fee.**
- ___ 4. **Only collect DPW review fee if parcel abuts a public road. The majority of projects submitted will not require such fees. DPW Project Manager may determine after intake that DPW review and deposit are required**